

2016 BUDGET COMMITTEE MEETING

September 20, 2016

Gorham Town Hall at 6:00 pm

Members Present: Mike Waddell, Diane Bouthot, Reuben Rajala, Terry Oliver, Todd Lamarque, Town Manager, Robin Frost, Denise Vallee, Finance Director

Others present: Robert Demers

Excused: Dan Mccrum

The Chair called the meeting to order at 6:00 pm.

Discussion:

The Board received a Motion by Diane with a second from Terry to make Robert Demers a voting member of the 2016/2017 Budget Committee. All were in favor.

The Chair went on to note there are currently two available positions to be filled at this time. It was decided on by the Committee members that the best way to recruit would be to run an advertisement in the newspaper.

A Motion was made by Robert Demers with a second from Diane to keep the same slate of officers as the previous year: Mike Waddell Chair, Reuben Rajala Secretary and Diane Bouthot Vice Chair. It was also agreed meetings would run from 6:00 pm to 8:00 pm. All were in favor.

General discussion with the members regarding Paul Bousquet, SAU #20 & the necessity of him presenting the 2017 proposed School Board Budget to the Budget Committee. After discussion it was agreed upon by the committee to listen to Paul's presentation if he could present the school budget earlier in the schedule. The Chair will look into this and report his findings at the next Budget Committee meeting.

2016 Budget Review was given by Finance Director, Denise Vallee:

The Finance Director reviewed the budget noting changes and/or additions. She stated that the budget was in good shape at this time, and that the MS434 has been filed with the Dept. of Revenue. She stated the town has collected approximately \$50,000.00 in outstanding taxes from the Mill and that the Mill is currently paying \$15,000.00 per month on back taxes. The Chair asked the Finance Director if a "flat tax rate" was a possibility? Denise stated this cannot be determined at this time as not all the paperwork has been received to determine this.

ACTION ITEMS FROM THIS MEETING:

- Spring Road updated pricing currently estimated at approximately \$185,000.00
- Road funding – What is the Selectmen's Plan regarding the road studies, engineering studies, etc.
- Capital Improvement funding for Flood Control?
- Recreation Revolving Fund Report – There were also questions regarding costs incurred for the new building, and operational hours, and long term recreation dept. plans. Denise will forward the Revolving Fund spreadsheet for the Committee Members

- FIRE & EMS – Status of outside contracts and the present and future state of EMS & Fire.
- Updated Capital Improvement Plan for the Town of Gorham
- ATV special event costs Fiscal Year 2016 for the Town of Gorham
- Grant applications submitted for Fiscal Year 2016 all departments

PROPOSED BUDGET COMMITTEE MEETING SCHEDULE DATES FY2017

TUESDAY, JANUARY 10, 2017

Budget Committee Goals & Objectives Recreation & Parks Dept.

THURSDAY, JANUARY 12, 2017

Fire/EMS/Police / Dispatch

TUESDAY, JANUARY 17, 2017

2016 Fourth Quarter Budget Review

Highway/Cemetery/MSW-Recycling

THURSDAY, JANUARY 19, 2017

Assessing/Town Clerk & Tax Collector/Finance CPR Funds

MONDAY, JANUARY 23, 2017

Library/Water & Sewer Dept. Sewer **at Gorham Public Library**

TUESDAY, JANUARY 24, 2017

Paul Bousquet, Superintendent of Schools / Work Session if needed

THURSDAY, JANUARY 26, 2017

Work session if needed

Thursday, FEBRUARY 9, 2017

Public Hearing **at Medallion Opera House**

TUESDAY MARCH 14, 2017

Town Meeting

NOTE:

It was brought to the Chair's attention at this time that the last meeting minutes had not been accepted. Review and accept minutes from the Public Hearing held on February 4, 2016. Motion was made by Terry with a second by Robert Demers, all were in favor.

Motion to adjourn was made by Diane with a second from Terry, all were in favor. The meeting adjourned at 8:00 pm

The next scheduled Budget Committee Meeting is Tuesday, December 13, 2016 at 6:00 PM